

**ASSOCIATE OF ARTS  
LOUISIANA TRANSFER DEGREE  
BUSINESS CONCENTRATION**

NAME:			Catalog 2017-2018		
Student ID Number:					
Requirements			Courses	Credit	Grade
<b>ENGLISH (6 Hours: Gen Ed)</b>				<b>(6)</b>	
English Composition I (3 Hours)			ENGL 1010	3	
English Composition II (3 Hours)			ENGL 1020	3	
<b>Math/Analytical Reasoning (6 Hours: Gen Ed)</b>				<b>(6)</b>	
College Algebra (3 Hours)			MATH 1300	3	
Math Elective - Any other Analytical reasoning/Mathematics course as listed on the General Education Courses page of the Catalog.				3	
<b>Natural Sciences (9-10 Hours: 9 Gen Ed + 0-1 Lab)</b>				<b>(9-10)</b>	
Sequence in Biological or Physical Sciences (6 Hours) BIOL 1060/1080, CHEM 1100/1200, PHYS 1100/1200				3	
				3	
Lecture in Area Opposite of Sequence (3 Hours) BIOL 1060, CHEM 1100, or PHYS 1100 if not taken above				3	
Lab to Augment One of the Above Science Lectures (0-1 Hours) BIOL 1070, CHEM 1110, or PHYS 1110 to match lecture course				(1)	
<b>Humanities (9-12 Hours = 9 Gen Ed + 0-1)</b>				<b>(9-12)</b>	
Literature (3 Hours) - ENGL 2010, 2020, 2100, 2110, 2210, 2600, 2610				3	
Speech/Communication (3 Hours) - SPCH 1100, 1310, 2150, 2200				3	
Humanities (3 Hours) Any other Humanities courses, as listed on the General Education Courses page of the catalog, not taken to satisfy other Humanities requirements, OR a transfer course in a related area as approved by a Transfer Advisor				3	
Humanities (0-3 Hours) Any Humanities course, not taken to satisfy other Humanities requirements, OR a transfer course in a related area as approved by a Transfer Advisor				3	
<b>Social Sciences/Behavioral Sciences and Business (21-24 Hours=6 Gen Ed +15-18)</b>				<b>(21-24)</b>	
Psychology/Sociology (3 Hours) Any Psychology-Sociology course as listed on the General Education Courses page of the Catalog				3	
Microeconomics (3 Hours)			ECON 2000	3	
Macroeconomics (3 Hours)			ECON 2020	3	
Statistics (3 Hours)			MATH 2000	3	
Financial Accounting (3 Hours)			ACCT 2400	3	
Managerial Accounting (3 Hours)			ACCT 2150	3	
Computer Information Systems (Survey of Microcomputer Applications) (3 hours)			BUSN 1150	3	
Free Elective (3 Hours) Any Social/behavioral or Business course, as listed on the General Education Courses page of the catalog, not taken to satisfy other requirements, OR a transfer course in a related area as approved by a Transfer Advisor.				3	
<b>Fine Arts (3 Hours = 3 Gen Ed)</b>					
Fine Arts	Any Arts (FIAR/MUSC/THEA) course as listed on the general Education Courses page of the Catalog			3	
			Total Possible Credits: 39 Gen Ed + 12-31 electives		<b>51-70</b>
			<b>Total Credits Required for Degree Completion: 39 Gen Ed + 21 electives</b>		<b>60</b>

Exit Advisor's Signature

Date

Dean's Signature

Date

# GRADUATION AUDIT CHECKLIST

OK to post \_\_\_\_\_  
 Posted \_\_\_\_\_  
 Ed. Entered \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Credential:

Associate	Associate of Applied Science	Associate of Arts	Associate of Science
Certificate	Certificate of Applied Science	Certificate of Technical Studies	Technical Diploma

Major or Concentration: \_\_\_\_\_  
 (Write out complete name of major)

Initials if Verified	Verification Item	Details
	Graduation Application Initiator	_____ Date Submitted by Student Internally initiated by _____ _____
	Minimum of 25% hours earned at Nunez	Enter # of hours earned at Nunez: _____
	Minimum of 50% of hours in major earned at Nunez	Enter # of hours in major earned at Nunez: _____
	Maximum of 1/3 hours in major from non-traditional credit	Enter # of hours in major from non-traditional credit: _____
	Maximum of 25% of hours from portfolio-based or non-traditional credit	Enter # of hours in program from non-traditional credit: _____
	Minimum of 12 hours at 2000 level in a degree program	Enter # of hours at or above 2000 level: _____
	Minimum of 2.00 Adjusted Program GPA	Enter Program GPA: _____
	Grade of 'C' or higher in major courses	Yes No
	If this is a second degree, 15 hours completed that were not applied to first degree (9 hours for a second certificate)	Yes No
	Current # of hours completed in the program	_____ Hours Completed _____ Hours in Progress
	Student expected to complete courses needed for graduation	Semester of Completion _____
	Any holds preventing graduation (bursar, college transcripts, etc)	List holds: _____ _____

Name of Verifier: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## WAIVER OF GRADUATION REQUIREMENTS

**Student's Name:** \_\_\_\_\_ **Banner ID:** \_\_\_\_\_

This form serves as justification for a waiver of specific graduation requirements as outlined in the graduation policy in the College Catalog.

The following Graduation Requirements should be waived:

Applicant should complete the requirements of their program as described in the catalog in effect at the time they enrolled. If the student changes their major or does not enroll at Nunez for a fall or spring semester, they must follow the program requirements described in the catalog that is in effect at the time of the change of major or return to the College.

Applicant must be enrolled at Nunez when applying for graduation. Students who apply for degrees or certificates after leaving school must have completed program requirements for graduation and have been enrolled within nine months preceding their late application for graduation.

Applicant must complete an application for graduation and/or pay the graduation fee if they have fulfilled program requirements for a certificate or degree.

Applicant may substitute the following course(s) for the required course(s):

Required course: \_\_\_\_\_

Substitution course: \_\_\_\_\_

Other:

**Authorizing Signature:**

\_\_\_\_\_  
Tonia Loria,  
Dean of Academic Affairs

\_\_\_\_\_  
Faculty Member